

October 8, 2015

The regular meeting of the Cohoctah Township Board was called to order at 8:00 p.m. with the pledge to the flag. Present: Fosdick, Meek, Thurner, Buckner, Bock, Zoning Administrator Thomas, Assessor Berg, John Pfeffer of Pfeffer, Hanniford and Palka CPA, 4-H Representative Lynn Perry, Park Manager Flanary, 12 citizens.

Agenda - Motion by Thurner, support by Buckner to approve Agenda after changing Assessor Contract to #5, thereby moving it forward on the agenda and shifting other agenda items down. Motion carried.

**SHOW CAUSE HEARING 5310 E ALLEN ROAD:** Motion by Fosdick, support by Meek to open the Show Cause Hearing at 8:03. Motion carried. Progress is being made on the structure. Motion by Thurner, support by Bock to table the Show Cause Hearing until the December 10<sup>th</sup> Township Board Meeting, to review progress being made and completion date. Motion by Fosdick, support by Meek to close the Show Cause Hearing at 8:05. Motion carried.

Audit Review – Cohoctah Township received a Qualified Opinion from the Accountant, the highest opinion which can be received, indicating very well managed fiscal responsibilities. The State of Michigan has instituted a policy in which it requests all Townships to adopt a Fund Balance Policy, which basically states the amount in which the Township Board will not allow the Fund Balance to go below. The Township Board was informed of this policy at the audit review, and will complete this requirement at the November 12<sup>th</sup> board meeting. Motion by Thurner, support by Buckner to accept the Audit Report. Motion carried.

Assessor Contract – Services reviewed and confirmed, three year contract, salary to be \$32,000.00 December 1, 2015 through November 30, 2015, \$33,000.00 Dec. 1 2016 through Nov. 30, 2016, and \$34,000.00 Dec. 1, 2017 through Nov. 30, 2017. Motion by Bock, support by Thurner, to accept the 3 year Assessing Contract. Motion carried.

Minutes of previous meeting – Motion by Thurner, support by Buckner to approve September minutes as presented. Motion carried.

Treasurer's report - Motion by Thurner, support by Meek to receive Treasurer's Report as presented. Motion carried. Copy placed on file.

Fire Authority - Leave on Agenda.

Road Commission – Leave on Agenda

Hall – Leave on agenda.

Cemetery –Sexton K. Thurner discussed headstone installation. She will come up with an installation policy and fee to be charged, and present it at the November meeting. Leave on agenda.

Parks and Recreation – The Park Grand Re-Opening/Fall Celebration held on October 4, 2015 was an enjoyable day. Games, food, music and friends provided a nice afternoon of activities for all attendees. A Fall Celebration will be considered again for next year. 4-H representative Lynn Perry attended the meeting to give the yearly update on the Township Park 4-H year's events. 4-H Rep. Perry presented the Township Board with a letter from 4-H thanking the Board for the continuing relationship and use of the Park. Motion by Thurner, support by Bock to adopt the 2015 Cohoctah Township Recreation Plan. Motion carried. Leave on agenda.

2<sup>nd</sup> Quarter Budget Review – No changes made at this time.

Planning Commission Appointment – Motion by Fosdick, support by Buckner to appoint Mark Cican as a Planning Commission Member, term to run through August of 2018. Motion carried.

Accessory Cash Guarantee on Vacant Land – Estimates reviewed, Clerk and Zoning Administrator to make adjustment to Fee Schedule for Township Board review in November. Leave on Agenda.

Faussett Road Stop Sign Request – Fred Buckner will research, investigate and report back at November meeting. Leave on Agenda.

Reports – ZBA, none. Leave on Agenda.

Planning Commission – Update given by Buckner. Leave on Agenda.

Violations / Complaint –2015-002 Fireworks/explosions, Zoning Administrator recommends dismissal of complaint as Mr. Philburn has not repeated the action, and has indicated a willingness to conform to the Zoning Ordinance and requests of the Zoning Administrator. The Township Board will leave the complaint open another month to monitor activities.

Expenditures presented, listed at end of Minutes. Motion by Thurner, support by Buckner to pay expenditures as presented. Motion carried.

Call to Public – None.

Meeting adjourned, 9:35 p.m. The Next meeting date is November 12, 2015.

Respectfully submitted,

Brenda L Meek

**EXPENDITURES - OCTOBER 2015**

BLIGHT PROPANE	\$	1,454.96	
DEMEUSE	\$	637.00	
ASSESSOR	\$	2,416.67	
R & E	\$	2,940.63	
AT&T-HALL	\$	250.27	
AT&T-CLERK	\$	73.54	
FREEDOMNET	\$	44.95	
HIDDEN LAKE WIRELESS	\$	90.00	
ALCHINS	\$	5,835.00	
CONSUMERS	\$	619.15	
MIKE KEHOE	\$	735.00	
PRESS AND ARGUS	\$	95.00	
MASTER MEDIA	\$	127.96	
HARRIS & SON PORTABLE	\$	80.00	
LIV. CO TREASURER	\$	92.33	
DECKER INS. AGENCY	\$	6,854.00	
PFEFFER HANNIFORD PALKA	\$	6,500.00	
T BOCK	\$	59.26	
M FOSDICK	\$	47.81	
B MEEK	\$	37.95	
S DIETZ	\$	36.07	
T THOMAS	\$	66.95	
K THURNER	\$	38.05	
T TRAFFORD	\$	41.24	
B FEAR	\$	176.28	
L FLANARY	\$	33.79	
SIGN WORKS	\$	900.00	
<b>SUB TOTAL</b>	<b>\$</b>	<b>30,283.86</b>	
T BOCK	\$	1,546.11	
T THOMAS	\$	222.23	
K THURNER	\$	79.44	
F BUCKNER	\$	121.97	
B FEAR	\$	197.24	
W THURNER	\$	-	\$ 137.97
M FOSDICK	\$	1,223.81	
D GRAHAM	\$	504.64	
T TRAFFORD	\$	331.33	
S DIETZ	\$	402.88	
B MEEK	\$	1,468.37	
NATIONWIDE	\$	713.80	
W/H	\$	652.36	
BENEPAY	\$	57.20	
<b>SUB TOTAL</b>	<b>\$</b>	<b>7,521.38</b>	
<b>TOTAL GENERAL FND</b>	<b>\$</b>	<b>37,805.24</b>	
<b>ROAD FUND</b>			
MBH	\$	25,614.15	
<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b>63,419.39</b>	